

TOWN OF FRANCESTOWN

OFFICE OF SELECTMEN

27 MAIN STREET • P.O. BOX 5

FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

August 6, 2012

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Also present: Building Inspector Peter Hopkins, Chief Kullgren, Tom Anderson, BJ Carbee, Ashley Saari from the Monadnock Ledger Transcript, and Judi Miller.

CALL TO ORDER: Betsy called the meeting to order at 6:30.

Appointments

1. Building Inspector Peter Hopkins – Peter stated that he understands that concerns have been raised about his ability to perform the inspections at Tory Pines. Peter said he does not disagree that he does not have a lot of commercial experience. His principal concern is that he does not have a complete set of plans for the project. He said his position is that once the framing is done and the building is weather tight, construction should cease until there is a complete set of plans. At that time he would like to bring in a third party due to the potential liability of the Town. He recommends using the International Code Council or a woman he knows in the area who used to do inspections for the state. He recommends that the property owner should cover any expenses above what is covered by the building fees. Normally a third party inspection would be covered separately by the owner above the cost of the building permit. Chief Kullgren said he agrees with the Building Inspector that the project needs a full set of plans, especially because it is a commercial building to be used by the public. The Board agreed with Peter and that the property owner needs to take action. Peter will go speak with them tomorrow morning.

Scott stated that for \$230 a fourteen foot gate can be purchased from his supplier for the Transfer Station, but the gate would need to be installed. The Board will consider.

Correspondence

1. A letter from Charlie Pyle from the Francestown Improvement and Historical Society regarding the town's Labor Day celebration was read. Charlie requested permission from the Board of Selectmen to hold their annual raffle. The Board agreed by consensus to allow the raffle to go forward.
2. Letter from Xfinity noticing service changes.
3. Letter from the American Red Cross requesting a donation from the Town in the sum of \$550 for the upcoming fiscal year (2013 Town Meeting).
4. Letter from Primex regarding the election of a new member to the Primex Board of Trustee. The Board will address this in the future.
5. Note from Warren Kiblin saying he gave the keys to the Meeting House to Silas Little to wind the Town Clock. Wayne Thompson has said that he no longer wants to be a keeper of the clock. Abigail said we should receive a letter of resignation so we can appoint someone new. Scott will follow up.
6. Letter from Contoocook School District requesting information for their Bond Anticipation Note. The Board thought this information had been sent along, Mike will follow up.
7. Legislative Bulletin from LGC outlining new laws of municipal interest.
8. Letter from DOT approving the scope of work and fee for proposal for engineering study prepared by CLD Consulting Engineers Inc.
9. Letter from anonymous regarding Cross Country Appraisal group.
10. Letter from the Francestown Village Water Company regarding water sampling
11. Administrative weekly report.
12. Letter from Barry Wicklow requesting a letter of support for an easement at the Miller Property on Avery Road. The Board agreed to write a letter of support, Betsy will draft and sign for the Board. BJ Carbee asked if this land will be open to the public and Abigail said she understands that it will not be posted to prohibit passive recreation.

Appointments continued

2. Heather Whipple-Simard – she is here on behalf of the Grapevine and Recreation Department regarding adding an afternoon program at the elementary school because the School Board eliminated full-day kindergarten at Francestown Elementary School for the upcoming school year. Grapevine is requesting that the Town sponsor the program to allow them to forego the childcare licensing costs. Parents will be paying to support the program and Grapevine assumes all of the liability and workers comp liability. Abigail requested that Grapevine send the Board a letter laying out all of the information discussed. Heather will be at the Recreation Commission's next meeting to discuss this topic with them.

Items to sign

1. Payroll liability check for LGC Health Trust from 8/6
2. Payables manifest from 8/6
3. Payroll manifest from 8/6
4. Payables manifest from 8/3 for a check for Terry Jarest Yard Services
5. Building Permit for a mud room at Map 5 Lot 22
6. Form for a terminated members contribution from the New Hampshire Retirement System
7. Department of Safety grant reimbursement for Jon Holdredge for \$915.20 and \$665.60
8. Health Officer nomination form for Kay Anderson
9. Deputy Health Officer nomination form for Peter Hopkins
10. Letter to George Morgan Jr. and letter to Jason St. Cyr congratulating them for their achievements in the Road Scholar Program

Other Business

Abigail said that Don Jutton from MRI had emailed the Board regarding how long the Town will need Mike's services and requesting notice of when the Board requests his presence. Mike will let him know that the Board will be in touch after their discussion on the 13th.

Tom Anderson questioned Scott's ability to perform his duties as a Selectman as he owes property taxes. BJ Carbee stated that she did not feel that the matter was pertinent to the discussion.

The Board agreed to allow Mike to add water to the Fire Department, Town Offices, Police Department, and Library after he looks look into the feasibility of how it will work practically. The Board will think about which line items the water will be charged.

NEXT BOARD OF SELECTMEN MEETING: August 13th at 6:30 PM

ADJOURNMENT: Betsy adjourned the meeting at 7:30.

Respectfully Submitted by Interim Administrative Coordinator Michael Branley

Approved on August 13, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott Carbee

Selectperson Abigail Arnold